

**APPLICATION FORM**

***Entries on this form should be typewritten, if possible, or BLOCK PRINTED in black ink.***

# Post applied for: Irish Sign Language / English Interpreters in SLIS

# **DEADLINE FOR APPLICATIONS – 5pm on Thursday 6th June 2024**

Full Name: …………………………………………………………………………………………………………………..

**Home Address ……………………………………………………………………………........……………………...**

**…………………………………………………………………………………………………………………….................**

**…………………………….………………………………………Tel No.: …………………………….……………………**

Email address: …………….………………………………….…………………………………………………………..

Current Work Tel No.: …………………………………….…………………………………………………………..

**May we contact you at work (with discretion)? Yes/No**

**Present Position & Main Duties and Responsibilities:**

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**Education History**

***Second & Third Level***

|  |  |  |
| --- | --- | --- |
| **School or College**  **Attended** | **Qualification**  **Obtained** | **Comments** |
|  |  |  |

***Professional & Technical Training***

|  |  |  |
| --- | --- | --- |
| **Place of Training** | **Qualification Obtained** | **Comments** |
|  |  |  |

Registration Details if any

|  |  |  |
| --- | --- | --- |
| **Date of Registration** | **Name of Body or Association** | **Registration Number** |
|  |  |  |

**Employment History to Date (starting with most recent employer)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Dates**  **From To** | **Employers**  **Address** | **Post held & main duties undertaken** | **Salary & reason for leaving** |
|  |  |  |  |

**Employment History to Date (continued)**

**Please add additional sheet(s) as necessary**

|  |  |  |  |
| --- | --- | --- | --- |
| **Dates**  **From To** | **Employers**  **Address** | **Post held & main duties undertaken** | **Salary & reason for leaving** |
|  |  |  |  |

**Please add additional sheet(s) as necessary**

**Voluntary Work/Student Placements to Date**

|  |  |  |  |
| --- | --- | --- | --- |
| Dates **From To** | **Name of Organisation** | **Main duties and**  **Responsibilities** | **Reason for**  **Leaving** |
|  |  |  |  |

**Short Courses, Training Days Undertaken in the past three years to maintain or develop skills**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date of course** | **Facilitating group** | **Content of course** | **Benefit to you** |
|  |  |  |  |

**Reason for Application**

**Please tell us clearly, paying particular attention to the essential and desirable criteria in the Advert and Job Description, why you feel you are appropriate for the post in question. If you wish to continue on additional paper, please do so.**

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**Referees:**

Please give the name, address and occupation of two referees to whom you are well known but not related, one of whom should be your most recent employer.

**1. ……………..…….……..…...………….…………… 2. ……….....….…..…………..……………………….**

**……………..…….……..…...………….…………… ……………..…….……..…...………….……………**

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**Occupation ……………..…….……..…...……… Occupation ……………..…….……..…...………**

**Relationship ……………..…….……..…...……… Relationship ……………..…….……..…...………**

**to You to You**

**Tel: ……………..…….……..…...………….……… Tel: ……………..…….……..…...………….………**

**References will be requested for successful candidates.**

Do you require notification before your referees are contacted? Yes / No

The holder of this post will be subject to satisfactory Garda Vetting procedures.

**Notice required by present employer: ……………..…….……..…...………….…………………………**

**Any other relevant information: ……………..…….……..…...………….……………………………………**

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**Where did you see this post advertised: ……………………………………………………………………...**

I certify that the information I have given on this application form is accurate to the best of my knowledge and belief. I agree if successful to undergo Garda Vetting procedures

**Signed …………………………………………… Date …………………………**

**Please note short-listing may apply. A panel of interpreters may also be created to fill full and part time vacancies for a two year period.**

**PLEASE RETURN TO:**

John Stewart, Manager, SLIS, Deaf Village Ireland, Ratoath Rd, Cabra, Dublin 7

Or by email to [john.stewart@slis.ie](mailto:john.stewart@slis.ie)

**DEADLINE FOR APPLICATIONS – 5pm on Thursday 6th June 2024**

For details on how your personal data will be used as part of this process our Data  
Protection Notice for job applicants is available at:  
<http://www.citizensinformationboard.ie/en/data_protection/slis.html>

Sign Language Interpreting Service is an equal opportunities employer.  
Funded and supported by the Citizens Information Board.